



# Gervais Police Department

"Committed to Quality Service in Partnership with the Community"

592 4<sup>th</sup> Street P.O. Box 329, Gervais, Oregon 97026, 503-792-4575

## Entry-Level and Lateral Police Officer Hiring

The Gervais Police Department is accepting applications for entry-level and lateral Police Officers.

Police officers perform law enforcement and crime prevention work including discovery, investigation, report preparation and patrol to enforce federal, state, and local laws. They provide public information and educational activities which may require additional specialized training. Police officers require the ability to learn a considerable amount of factual material such as laws, statutes, regulations, ordinances and procedures, understand sometimes complex oral and written instructions, act effectively and calmly in emergency situations, operate assigned equipment skillfully and safely, prepare clear, concise yet comprehensive reports, analyze situations quickly and objectively, work effectively with the public, other agencies and other employees.

### The Selection Process:

This recruitment is open until 5:00 p.m. on March 29, 2024. Qualified applicants will be invited for a written exam and physical agility test (ORPAT). Oral boards will be scheduled for eligible applicants who pass both tests. Final applicants will be required to pass a rigorous background examination, and any job offer will be contingent upon passing a medical exam, drug screen, and psychological evaluation.

Upon appointment, recruited officers will be required to successfully complete basic police academy (16 weeks) within 18 months of hire.

**To apply:** Complete the City of Gervais employment application found on the City's website, including answers to supplemental questions. Email completed applications and materials to Administrative Assistant Crystal Camacho using the email [crcamacho@cityofgervais.com](mailto:crcamacho@cityofgervais.com) Incomplete or partially complete application materials will not be considered.

The City of Gervais provides equal employment opportunity to all qualified employees and applicants, without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, veteran's status, or any other status protected by applicable federal, Oregon, or local law. Our Equal Employment Opportunity policy applies to all aspects of the employment relationship including, but not limited to, recruitment, hiring, compensation, promotion, demotion, transfer, disciplinary action, layoff, recall, and termination of employment.

To claim veterans' preference in hiring, complete the Veteran's Preference Form and submit it with the required documentation at the time you submit this application.

### **Job Responsibilities:**

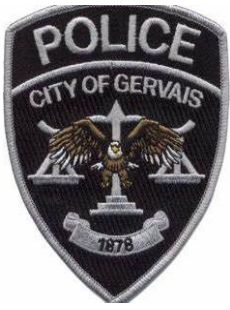
Perform duties in the Police Officer classification and other related duties as assigned including but not limited to:

- Enforce criminal and traffic laws
- Make arrests
- Issue citations
- Investigate accidents
- Patrol roads, highways and businesses
- Write reports
- Appear in court
- Handle prisoners
- Communicate by radio
- Educate public
- Provide services to citizens

### **Qualifications**

#### **Minimum Qualifications:**

- High School Graduate
- 21 years of age or older by the time of hire.
- A US citizen within 18 months of hire or a non-immigrant legally admitted to the United States under a Compact of Free Association.
- Valid driver's license and the ability to meet the city's driving standards .
- May never have been convicted of a felony or misdemeanor that precludes LEDS/CJIS certification or police officer certification through DPSST.
- Able to pass written exam, physical agility test, and run a mile under nine minutes.
- Able to pass background and reference check, drug screen, medical and psychological evaluation.



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- Able to successfully complete the basic police course or police career officer development course (as appropriate) with the Department of Public Safety Standards and Training (DPSST) within 18 months of date of hire.
- Able to obtain and maintain basic police officer certification through the Department of Public Safety Standards and Training (DPSST) within 18 months of date of hire.
- Able to work varied shifts including weekends and holidays.

## **Desirable Qualifications:**

- Previous college level training or experience in law enforcement.
- Knowledge of the community and surrounding areas.
- Previous training related to police equipment or operations, e.g. first aid, CPR, hazardous materials, firearms training, LEDS entry level certification is desirable.
- Bi-lingual (Spanish/English).

## **Compensation and Job Information:**

Full-time, Union represented - Gervais Police Personnel Association

**Compensation** (Effective July 1, 2023): Police Recruit from \$27.21 to \$40.20 an hour depending on experience.

Possession of an associate's degree or intermediate certification as a police officer through DPSST: Two percent (2%) increase to base wage.

Possession of a bachelor's degree or an advanced certification as a police officer through DPSST: Four percent (4%) percent increase to base wage.

**Spanish Bilingual Differential**, Officers who pass a test in both conversational and written Spanish language skills by a designee of the City of Gervais will be eligible for a seven percent (7%) differential calculated using the employee's base pay.